



**KANSAS NAHRO
BUSINESS MEETING
HOLIDAY INN
LAWRENCE, KANSAS
NOVEMBER 13, 2003
12:00 P.M**

1. **CALL TO ORDER:** President Sheryl Swendson called the meeting to order at 1:00 p.m.

2. **APPROVAL OF MINUTES:**

The following minutes were presented:

May 29, 2003: Margene Swarts moved to approve the minutes as presented. Motion was seconded. Motion carried-unanimous.

3. **TREASURER'S REPORT:**

Margene Swarts gave an oral & a written report (attached) on behalf of James Tate.

Margene Swarts moved to accept the Treasurer's Report as presented. Lori Benton seconded. Motion carried-unanimous.

4. **SERVICE OFFICER'S REPORT:**

JoAnn Sutton introduced the vendors to the membership.

JoAnn Sutton gave an oral & written report (attached).

It was moved and seconded to accept the Service Officer's Report as presented. Motion carried-unanimous.

5. **PRESIDENT'S REPORT:**

President Swendson gave an oral report. She informed the membership of upcoming issues. President Swendson moved to accept the President's Report. Matt Brady seconded. Motion carried-unanimous.

6. **V.P. REPORTS:**

- a. Immediate Past President: No Report was Given.
- b. Sr. Vice President: Matt Brady Gave an oral Report. Matt Brady moved to accept the Sr. Vice President's Report. Motion was seconded. Motion carried-unanimous.
- c. V.P. of Professional Development: Matt Brady presented an oral report on behalf of Deborah Johnson. Matt Brady moved to accept the V.P. of Professional Development's Report. Carol Beckwith seconded. Motion carried-unanimous.
- d. V.P. of Housing: Roxanne Mason gave an oral and written report-attached. Roxanne Mason moved to accept the V.P. of Housing's Report. Margene Swarts seconded. Motion carried-unanimous.
- e. V.P. of CR&D: No Report was Given.
- f. V.P. of Commissioners: Ida Jane Leupold gave an oral report. Mary Scott moved to accept the V.P. of Commissioners Report. Roxanne Mason seconded. Motion carried-unanimous.
- g. V.P. of Member Services: Mandy Thomas submitted a written report. Sheryl Swendson moved to accept the V.P. of Member Service's Report. Penny Houchin seconded. Motion carried-unanimous.

7. **OTHER REPORTS:**

- a. District 1-4 & 6: No Report Given
District 5: Penny Houchin gave an oral report.
- b. Resident Committee Chair: No Report Given
- c. Awards Committee Chair: No Report Given
- d. Scholarship Committee Chair: No Report Given

8. **OLD BUSINESS:**

- a. Mini-Conference- Discussion was held.
- b. Maintenance Conference-Discussion was held.

9. **NEW BUSINESS:**

- a. Margene Swarts presented on behalf of James Tate the Operating Budget for Fiscal Year Beginning January 1, 2004. Margene Swarts moved to accept the Operating Budget for Fiscal Year beginning January 1, 2004. Mary Scott seconded. Motion carried-unanimous.
- b. Consider a Motion to extend the Service Officer's Contract for an additional year and award the Service Officer a \$400.00 bonus. Margene Swarts moved to recommend the bonus of \$400.00 to the Service Officer and to extend the Service Office Contract for one more year. Ann Rollins seconded the motion. Motion carried-unanimous.

10. AWARDS

Sheryl Swendson announced the Wagon Wheel and Wagon Train awards.

- a. The Wagon Wheel award went to the Dodge City Housing Authority.
- b. The Wagon Train award went to the Topeka Housing Authority.

11. NON AGENDA ITEMS

- a. Matt Brady returned the Wagon Wheel award, on behalf of the Dodge City Housing Authority, to Kansas NAHRO to be put in the scholarship fund.

12. ADJOURNMENT

There being no further business Matt Brady moved to adjourn the meeting.
Margene Swarts seconded. Motion carried-unanimous.

Respectfully submitted,

Tina Pierce, Kansas NAHRO Secretary